

To: Members of the Oxfordshire Health & Wellbeing Board

## ***Notice of a Meeting of the Oxfordshire Health & Wellbeing Board***

**Meeting Rooms 1 & 2, Thursday, 10 November 2016 at 2.00 pm  
County Hall, New Road, Oxford**

*PG Clark*

Peter G. Clark  
County Director

November 2016

Contact Officer: **Julie Dean, Tel: 07393 001089**  
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### **Membership**

Chairman – Councillor Ian Hudspeth (Leader, Oxfordshire County Council)  
Vice Chairman - Dr Joe McManners (Clinical Chair, Oxfordshire Clinical Commissioning Group)

#### *Board Members:*

Councillor Anna Badcock (South Oxfordshire District Council)	Vice Chairman, Health Improvement Partnership Board
Eddie Duller OBE	Chairman, Healthwatch Oxfordshire
Dr Matthew Gaw	Vice-Chairman, Children's Trust
Councillor Mrs Judith Heathcoat (Oxfordshire County Council)	Chairman, Older People's Joint Management Group
Councillor Hilary Hibbert-Biles (Oxfordshire County Council)	Cabinet Member for Public Health
John Jackson	Director for Adult Social Services
Jim Leivers	Director for Children's Services
Dr Jonathan McWilliam	Director of Public Health
Dr Paul Park	Vice-Chairman, Older People's Joint Management Group
Rachel Pearce (NHS England)	Director of Commissioning Operations (South Central)
Councillor Melinda Tilley (Oxfordshire County Council)	Chairman, Children's Trust
Councillor Ed Turner (Oxford City Council)	Chairman, Health Improvement Partnership Board

**In Attendance:** Peter Clark, Head of Paid Service, OCC  
David Smith, Chief Executive, OCCG

**Notes:** • **Date of next meeting: 23 March 2017**

County Hall, New Road, Oxford, OX1 1ND

[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk) Fax: 01865 783195 Media Enquiries 01865 323870

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

1. **Welcome by Chairman, Councillor Ian Hudspeth**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decisions of Last Meeting (Pages 1 - 8)**

To approve the Note of Decisions of the meeting held on 14 July 2016 (**HWB5**) and to receive information arising from them.

6. **Performance Report 2016/17 - Quarter 1 (Pages 9 - 26)**

**2:05**  
15 minutes

Persons Responsible: Director of Public Health, Director for Adult Social Services, Director for Children's Services, OCC, Chief Executive, OCCG

Person co-ordinating reports: Director of Public Health

To receive an update on performance against the outcomes in the Joint Health & Wellbeing Strategy set for 2016-17 (**HWB6**).

**Action Required: to note the report.**

7. **Future Arrangements for the Children's Trust (Pages 27 - 32)**

**2:20**  
20 minutes

Persons Responsible: The Children's Trust Board  
Persons co-ordinating report: Director for Children's Services/Chairman of Children's Trust

To note the future working arrangements for the Children's Trust Board following a review of its role in July 2016 (**HWB7**).

(The Board should note that each of the Boards will be required to review their Terms of

Reference for discussion and approval at the next meeting on 23 March 2017).

***Action Required: The Board is asked to note the key change in focus for the Children's Trust Board and the intention to strengthen strategic partnership links between the Children's Trust Board and the Health & Wellbeing Board.***

## **8. Director of Public Health's Annual Report 2015/16 (Pages 33 - 120)**

**2.40**

15 minutes

Person Responsible: Director of Public Health  
Person giving report: Director of Public Health

The Director of Public Health will present his Annual Report for 2015/16 (**HWB8**).

This is the 9<sup>th</sup> Director of Public Health Annual Report for Oxfordshire. The purpose of the Director is to improve the Health and wellbeing of the people of the county. This is done by reporting publicly and independently on trends and gaps in the health and wellbeing of the population and by making recommendations for improvement to a wide range of organisations. It is a statutory duty of a Director of Public Health to produce this report.

The Oxfordshire Joint Health Overview & Scrutiny Committee, at its meeting on 15 September 2016, discussed the report and congratulated Dr McWilliam on a very interesting, easy to read and comprehensive report. The Committee was pleased to see more documentation on actions taken, and campaigns undertaken by the Team during the year. In particular they welcomed the section on Health Checks. The Committee also commented that they would welcome even further information on these in the future, together with a view on what had been achieved.

***Action Required: to consider the report and to advise Cabinet of any comments accordingly.***

## **9. Health Inequalities Commission Report (Pages 121 - 270)**

**3:00**

30 minutes

Person Responsible: OCCG & Chair of Health Inequalities Commission  
Persons giving report: Chair of OCCG, Dr Joe McManners & Independent Chair of Health Inequalities Commission, Professor Sian Griffiths OBE

The headline report and full report of the Independent Health Inequalities Commission is attached at **HWB9**.

**Action Required: to**

- (a) to receive and note the findings and recommendations of the Health Inequalities Commission;**
- (b) to consider how other sectors and communities not represented on the Board can be engaged in a meaningful discussion /action on health inequalities;**
- (c) as part of this, to particularly consider encouraging investment in community based programmes which increase residents' income and/or reduce their expenditure, such as debt, benefits or employment advice; and**
- (d) to discuss and agree a strategy for the Health & Wellbeing Board to monitor and assess progress against these recommendations.**

**10. Oxfordshire Safeguarding Children Board (OSCB)/Oxfordshire Safeguarding Adults Board (OSAB) - Annual Reports for 2015/16 (Pages 271 - 346)**

**3:30**  
30 minutes

Persons responsible: Independent Chairs of OSCB and OSAB  
Persons giving reports: Independent Chairs of OSCB and OSAB

The OSCB and OSAB are required to report annually on the work of the Boards and of its partners, assessing the position of the partnerships in relation to the safeguarding of children and adults at risk within Oxfordshire. Paul Burnett, Chairman of OSCB and Sula Wiltshire, Acting Chair of OSAB will present the reports **(HWB10)**.

**11. Healthwatch Oxfordshire - Update (Pages 347 - 352)**

**4:00**  
10 minutes

Persons responsible: Healthwatch Oxfordshire (HWO)  
Person giving report: Chairman, HWO

There will be a general update on HWO activities by Eddie Duller OBE, Chairman of HWO **(HWB11)**. A quarterly update is also attached for the information of the Board

**Action Required: to note the report.**

**12. Reports from Children's Trust Board, Joint Management Group & Health Improvement Partnership Board (Pages 353 - 362)**

**4:10**

10 minutes

Attached are the written reports on activities since the last Health & Wellbeing Board meeting in July (**HWB12**) from:

- Children's Trust Board
- Joint Management Group for Adults
- Health Improvement Partnership Board

***Action Required: to receive the reports.***

**13. PAPERS FOR INFORMATION ONLY (Pages 363 - 364)**

The following papers are attached for the information of Board members at **HWB13**.

- Communications received by the Chairman – July 2016 to November 2016

**4:20 Close of Meeting**